

## **AGENDA**

### **UNIVERSITY OF SOUTHERN INDIANA BOARD OF TRUSTEES**

**NOVEMBER 7, 1996**

#### **SECTION I - GENERAL AND ACADEMIC MATTERS**

- A. Approval of Minutes of September 5, 1996, Meeting
- B. Establishment of Next Meeting Date, Time, Location
- C. President's Report
- D. Report of the Long-Range Planning Committee
- E. Report of Reaffirmation of Affiliation with North Central Association of Colleges and Schools
- F. Approval of Easement for Public Utilities

#### **SECTION II - FINANCIAL MATTERS**

- A. Report of the Finance Committee
- B. Report of the Student Housing Construction Committee
- C. Report on Plan to Add Classroom and Meeting Space in the Physical Activities Center
- D. Approval of the University Center Addition Project Change Orders
- E. Appointment of Trustee to Construction Committees
- F. Approval of Blue Cross/Blue Shield Group Health Insurance and Health Resources, Inc. Dental Insurance Premium Rates
- G. Approval of Welborn HMO Group Health Insurance and Health Resources, Inc. Dental Insurance Premium Rates
- H. Approval of the Flexible Benefit Plan Administrative Fee
- I. Approval of Budget Appropriations, Adjustments, and Transfers
- J. Report on Student Financial Assistance for 1995-1996
- K. Architect's Report on General Purpose Classroom Building Preliminary Design

**SUPPLEMENTAL INFORMATION**

**UNIVERSITY OF SOUTHERN INDIANA  
BOARD OF TRUSTEES**

**November 7, 1996**

**SECTION I - GENERAL AND ACADEMIC MATTERS**

- A. APPROVAL OF MINUTES OF September 5, 1996, MEETING**
- B. ESTABLISHMENT OF NEXT MEETING DATE, TIME, LOCATION**
- C. PRESIDENT'S REPORT**
- D. REPORT OF THE LONG-RANGE PLANNING COMMITTEE**
- E. REPORT ON REAFFIRMATION OF AFFILIATION WITH NORTH CENTRAL ASSOCIATION OF COLLEGES AND SCHOOLS**

The University of Southern Indiana has been affiliated with the North Central Association of Colleges and Schools since its founding, first through Indiana State University and then as a separate state institution. With the recent completion of an institution-wide self study and a site visit by an NCA team, the University desires to reaffirm formally its affiliation with North Central through action by the Board of Trustees.

Approval of Affiliation with North Central Association of Colleges and Schools is recommended.

**F. APPROVAL OF EASEMENT FOR PUBLIC UTILITIES**

Southern Indiana Gas and Electric Company requests an easement for right of way to install and maintain public utility lines to serve the student housing buildings under construction.

Approval of the Public Utility Easement in Exhibit I-A is recommended.

## **SECTION II - FINANCIAL MATTERS**

### **A. REPORT OF THE FINANCE COMMITTEE**

#### **Report on Refunding Bonds for Student Housing**

The Board of Trustees, at its meeting on September 5, 1996, authorized the Finance Committee to approve the sale of Student Housing Refunding Bonds, Series 1996. The Chairman of the Finance Committee will report on the committee's action on the Student Housing Refunding Bonds.

#### **Report on the Financing Plan for the Student Housing Construction Project**

The Board of Trustees, at its meeting on September 5, 1996, authorized the Finance Committee to approve a plan of financing for the construction of four student housing buildings and a housing services building and to authorize the sale of student housing bonds. The Chairman of the Finance Committee will report on the committee's action.

#### **Report on the Financing Plan for Performance Contracting**

The Board of Trustees, at its meeting on September 5, 1996, authorized the Finance Committee to approve a financing plan for the Performance Contracting Plan with Energy Systems Group, Inc. and Johnson Controls, Inc., and to report at the November, 1996, meeting. The Finance Committee approved the financing plan at its meeting on September 30, 1996.

### **B. REPORT OF THE STUDENT HOUSING CONSTRUCTION COMMITTEE**

The Board of Trustees, at its meeting on March 14, 1996, authorized the Student Housing Construction Committee to review construction bids and award a contract for the Student Housing and Housing Services Building Construction Project. The Chairman of the Student Housing Construction Committee will report on the approval of the bid from Maken Corporation for the construction of the project.

### **C. REPORT ON PLAN TO ADD CLASSROOM AND MEETING SPACE IN THE PHYSICAL ACTIVITIES CENTER**

A report will be presented on a plan to construct a steel-framed structure with glass and spandrel curtain walls to enclose the area between the swimming pool and the gymnastics area in the Physical Activities Center. The 3,700 square feet resulting from this construction will allow for the addition of two rooms, wet service area, and small rest rooms. The space will be used for credit and non-credit classes, meetings, and special activities.

The project will require demolition of the exterior concrete patio in the area and some removal of the masonry exterior for door openings. New finishes will be installed for floors, walls, and ceilings. Movable partitions are being considered to divide the spaces. New mechanical, electrical, and plumbing equipment will be included in the project.

The design of the space will take into consideration the possibility of future expansion needs in the Physical Activities Center. The tentative schedule is to finalize the design in November, 1996, obtain construction bids in Spring 1997 and substantially complete the work by mid-November, 1997. The estimated cost is \$500,000.

**D. APPROVAL OF THE UNIVERSITY CENTER ADDITION PROJECT CHANGE ORDERS**

A report on the progress of the University Center Addition Project will be presented, including the change orders in Exhibit II-A.

Approval of the University Center Project change orders in Exhibit II-A is recommended.

**E. APPOINTMENT OF TRUSTEE TO CONSTRUCTION COMMITTEES**

It is recommended that the chairman appoint a trustee to the Student Housing Construction Committee and the General Purpose Classroom Building Construction Committee to replace former trustee Joseph E. O'Daniel, whose term ended June 30, 1996.

Approval of the appointment of a trustee to these two committees is recommended.

**F. APPROVAL OF BLUE CROSS/BLUE SHIELD GROUP HEALTH INSURANCE AND HEALTH RESOURCES, INC. DENTAL INSURANCE PREMIUM RATES**

The following Blue Cross/Blue Shield health insurance monthly premium rates have been quoted for a twelve-month period beginning January 1, 1997.

The medical premium rates from Blue Cross/Blue Shield for 1997 reflect a 7.6 percent increase. The rate increase is the result of projected utilization of benefits and a 13 percent medical trend factor. The only plan design change includes an increase in the pooling level from \$70,000 to \$100,000.

The twelve-month renewal rates effective January 1, 1997, for Health Resources, Inc. dental insurance reflect a 3.5 percent rate increase for 1997. The renewal rate is the result of increased utilization by USI employees and dependents and a 6 percent increase in dentists' fees, due to OSHA's infectious control mandates which went into effect in 1995.

The 1997 insurance rates include a contribution for funding the liability for post-retirement benefits.

Blue Cross/Blue Shield and Health Resources, Inc. provide the primary health/dental insurance for 350 employees, dependents, and retirees. The University contribution for medical and dental coverage and for funding the liability for post-retirement benefits for single, family, and retiree coverage is 75 percent of the total premium.

Approval to renew the master policies with Blue Cross/Blue Shield and Health Resources, Inc. with the following rate schedule is recommended.

**1997 MONTHLY PREMIUM RATES**

	<u>BC/BS MEDICAL PREMIUM</u>	<u>HRI DENTAL PREMIUM</u>	<u>POST- RETIREMENT CONTRIBUTION</u>	<u>1997 TOTAL MONTHLY PREMIUM</u>	<u>1996 TOTAL MONTHLY PREMIUM</u>
Single	\$183.01	\$16.44	\$ 8.50	<b>\$207.95</b>	\$194.46
Family	467.82	41.76	22.00	<b>531.58</b>	497.34
Over 65 (Retired)	165.91	16.44	8.50	<b>190.85</b>	178.57

**G. APPROVAL OF WELBORN HMO GROUP HEALTH INSURANCE AND HEALTH RESOURCES, INC. DENTAL INSURANCE PREMIUM RATES**

The University of Southern Indiana has offered Welborn HMO/Health Resources, Inc. as an alternative health/dental benefit program since October 1988. Welborn HMO is administered locally and currently provides services to approximately 40,000 members in the local area.

The quoted premium rates effective for a twelve-month period beginning January 1, 1997, reflect a rate hold. There are no changes recommended to the existing benefit plan. Renewal rates for Welborn HMO are based on plan utilization experience and age, gender, plan design, and industry trend factors.

The twelve-month renewal rates effective January 1, 1997, for Health Resources, Inc. dental insurance reflect a 3.5 percent rate increase for 1997. The renewal rate is the result of increased utilization by USI employees and dependents and a 6 percent increase in dentists' fees, due to OSHA's infectious control mandates which went into effect in 1995.

The 1997 insurance rates include a contribution for funding the liability for post-retirement benefits.

Welborn HMO and Health Resources, Inc. provide the primary health/dental insurance coverage for 202 employees, dependents, and retirees. The University contribution for medical and dental coverage and for funding the liability for post-retirement benefits for single, family, and retiree coverage is 75 percent of the total premium.

Approval to renew the master policies with Welborn HMO and Health Resources, Inc. with the following rate schedule is recommended.

**1997 MONTHLY PREMIUM RATES**

	<u>WELBORN MEDICAL PREMIUM</u>	<u>HRI DENTAL PREMIUM</u>	<u>POST- RETIREMENT CONTRIBUTION</u>	<u>1997 TOTAL MONTHLY PREMIUM</u>	<u>1996 TOTAL MONTHLY PREMIUM</u>
Single	\$155.00	\$16.44	\$ 8.50	<b>\$179.94</b>	<i>\$179.38</i>
Family	402.00	41.76	22.00	<b>464.76</b>	<i>464.56</i>
Over 65 (Retired)	147.35	16.44	8.50	<b>172.29</b>	<i>171.73</i>

**H. APPROVAL OF THE FLEXIBLE BENEFIT PLAN ADMINISTRATIVE FEE**

The Section 125 Flexible Benefit Plan, which was implemented in 1990 and expanded in 1992, allows enrolled employees to pay medical insurance premiums, dependent care expenses, and uninsured medical expenses with pre-tax dollars. Participation in the program has been steady since its introduction. Approximately 25 percent of the eligible employees participate in the uninsured medical expense reimbursement plan, and 99 percent of employees with medical insurance are enrolled in the premium-only portion of the plan.

During the 1995 plan year, the University's net savings were \$38,195 due to the University's reduced FICA tax (Social Security and MQFE).

Geo. S. Olive & Co., Inc. administers the plan for the University. The per participant administrative fee of \$5.25 per month has been in effect since January 1, 1996. Renewal rates from Geo. S. Olive & Co., Inc. reflect no rate increase for a twelve-month guarantee period effective January 1, 1997.

Approval to renew the administrative arrangement with Geo. S. Olive & Co. for the flexible benefit plan with the quoted per-participant rate is recommended.

**I. APPROVAL OF BUDGET APPROPRIATIONS, ADJUSTMENTS, AND TRANSFERS**

**1. Additional Appropriations**

From:	Unappropriated Current Operating Funds		
To:	1-10170	USI Theatre Supplies & Expense	90
To:	1-10700	School of Business Supplies & Expense	1,251
To:	Current Operating Funds with Student Wage Budgets Personal Services		48,281
To:	1-10400	School of Nursing & Health Professions Personal Services	8,775
To:	1-10700	School of Business Personal Services	3,825
To:	1-10800	School of Education & Human Services Personal Services	8,550
To:	1-10200	School of Liberal Arts Personal Services Supplies & Expense	68,800 10,548
To:	1-10300	School of Science & Engineering Technology Personal Services Supplies & Expense	21,600 3,000
To:	1-10800	School of Education & Human Services Personal Services Supplies & Expense	9,500 1,155
To:	1-10920	University Division Personal Services Supplies & Expense	3,000 411
To:	1-13100	Media Services Capital Outlay	10,000
To:	1-15700	Security Supplies and Expense	32

From:	Unappropriated Auxiliary Funds		
To:	3-30606	Basketball - Men Supplies and Expense	2,000
From:	Unappropriated Restricted Funds		
To:	4-45087	1996-97 Evansville Center for Economic Education Supplies and Expense	13,000
To:	4-46333	Student/Faculty Research - Professor Shaw Personal Services Supplies and Expense	1,200 1,800

**Transfer and Appropriation**

From:	2-23210	Nursing & Health Professions Professional Practice Unit	
To:	1-10440	Dental Hygiene Personal Services	1,500

**Appropriation Transfers**

From:	1-10100	General Instruction Supplies & Expense	
To:	1-10100	General Instruction Personal Services	1,150
To:	1-10200	School of Liberal Arts Personal Services	1,100
From:	1-10102	College Achievement Program Supplies & Expense	
To:	1-10102	College Achievement Program Personal Services	1,103
From:	1-10200	School of Liberal Arts Supplies & Expense	
To:	1-10200	School of Liberal Arts Capital Outlay	1,000
From:	1-10310	Biology Supplies & Expense	
To:	1-10300	School of Science & Engineering Technology Capital Outlay	948
From:	1-10410	Nursing Personal Services	
To:	1-10410	Nursing Supplies & Expense	2,871
From:	1-10700	School of Business Personal Services	
To:	1-10700	School of Business Supplies & Expense	1,060

From:	1-10820	Social Work Personal Services	
To:	1-10820	Social Work Supplies & Expense	2,454
From:	1-14001	Admissions Supplies & Expense	
To:	1-14001	Admissions Repairs & Maintenance	1,516
From:	1-16120	Business Office Personal Services	
To:	1-16120	Business Office Capital Outlay	3,000

**J. REPORT ON STUDENT FINANCIAL ASSISTANCE FOR 1995-1996**

**K. ARCHITECT'S REPORT ON GENERAL PURPOSE CLASSROOM BUILDING PRELIMINARY DESIGN**

Architects from the firm of Hastings and Chivetta, Inc. will present preliminary proposals for the design of the General Purpose Classroom Building.



PUBLIC UTILITY EASEMENT

THIS INDENTURE WITNESSETH, That THE UNIVERSITY OF SOUTHERN INDIANA, SUCCESSOR TO INDIANA STATE UNIVERSITY, a corporation organized under the laws of the State of Indiana, hereinafter called "Grantor", whether one or more, for and in consideration of the sum of One Dollar (\$1.00), and other valuable consideration, the receipt of which is hereby acknowledged, does hereby GRANT and DEDICATE for the benefit of PUBLIC UTILITIES operating in Vanderburgh County, Indiana, an easement with the right to construct, inspect, maintain, operate, repair, alter, relocate, enlarge, rebuild and remove electric lines, telephone lines, cable television lines, gas pipe lines, water lines, sewer lines and mains, and such other lines and facilities as may be used by said public utilities, together with all related equipment and appurtenances thereto, upon, over, under and across a strip of land ten (10) feet in width, the approximate center line of which is shown upon the plat which is attached hereto, made a part hereof, and marked "Exhibit A", together with the right of ingress and egress over the lands of Grantor to and from said lines and facilities in the exercise of the rights herein granted.

The real estate of Grantor upon, over and across which said easement and right-of-way shall be laid out and located is situated in Perry Township, Vanderburgh County, State of Indiana, and is more particularly described as follows:

Part of the Southwest Quarter of Section 29, Township 6 South, Range 11 West

Cross reference pursuant to I.C. 32-5-2-2: Deed Record/Drawer 530, Page/Card 280 and in Deed Record/Drawer 8, Page/Card 8,359 in the office of the Recorder of Vanderburgh County, Indiana

Grantor for the same consideration further grants to said public utilities, and to each of them the right to trim or remove, at the discretion of the public utility, trees, overhanging branches, bushes, underbrush and obstructions located within said strip of land.

Subject to the rights herein granted, the Grantor reserves the right to use and enjoy the land included within said easement and right-of-way, but no buildings, structures, equipment, machinery, or any other type of improvement or property, either of a permanent or temporary nature, shall be located or maintained within said strip of land.

Grantor certifies under oath that there is no Indiana Gross Income Tax due in respect to the transfer made by this indenture.

IN WITNESS WHEREOF, this instrument is executed this \_\_\_\_\_ day of \_\_\_\_\_, 19 \_\_\_\_\_.

UNIVERSITY OF SOUTHERN INDIANA

ATTEST:  
By \_\_\_\_\_  
Printed Sherrienne Standley  
Its Vice-President for Advancement

By \_\_\_\_\_  
Printed Richard W. Schmidt  
Its Vice-President for Business Affairs and Treasurer

STATE OF INDIANA )  
)SS:  
COUNTY OF VANDERBURGH )

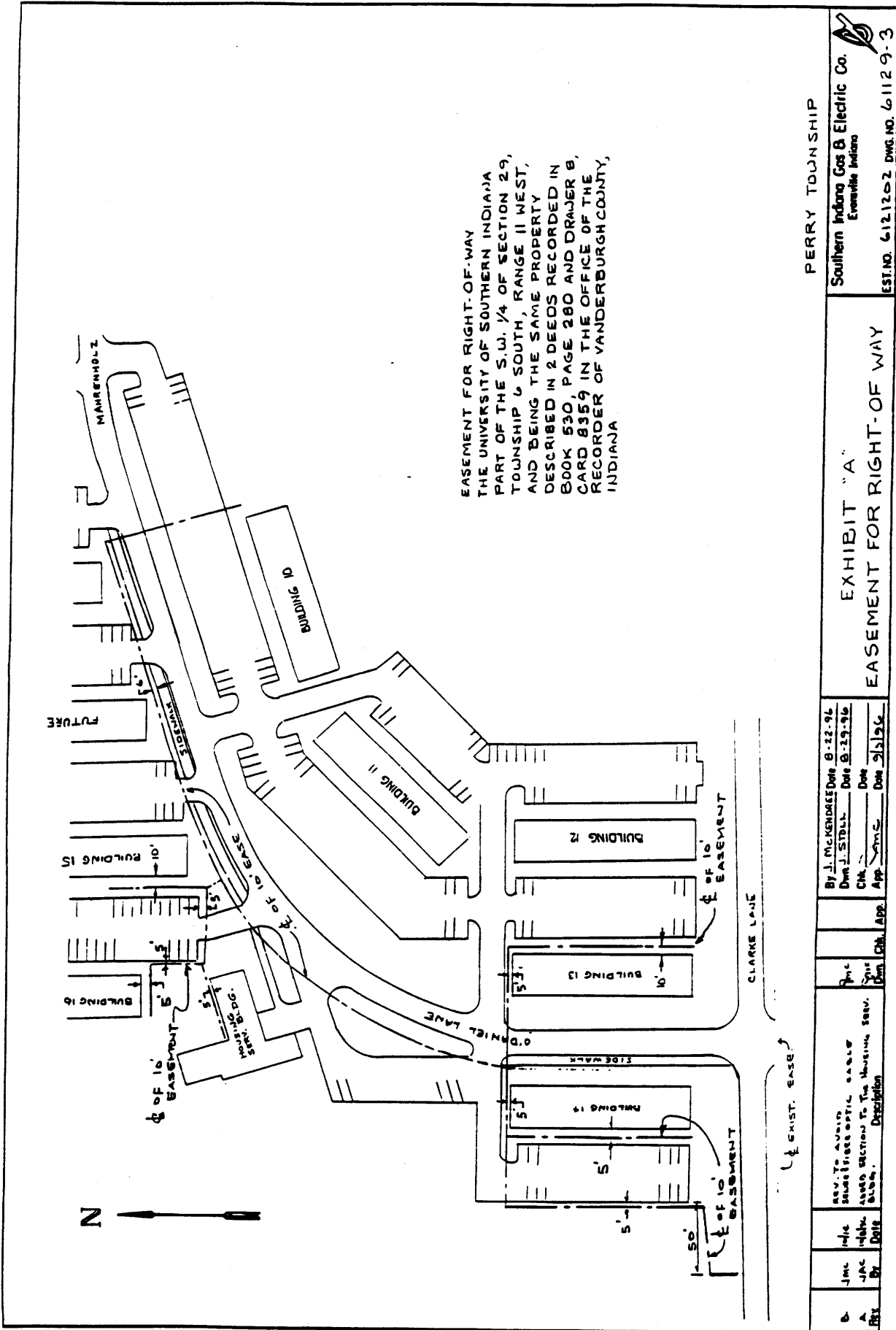
Before me, the undersigned, a Notary Public, in and for said County and State, came THE UNIVERSITY OF SOUTHERN INDIANA, a corporation, by Richard W. Schmidt, its Vice-President for Business Affairs and Treasurer, and by Sherrienne Standley, its Vice-President for Advancement, who as such Vice-President for Business Affairs and Treasurer and Vice-President for Advancement, respectively, for and on behalf of said corporation, acknowledged the execution of the foregoing Public Utility Easement.

WITNESS my hand and Notarial Seal this \_\_\_\_\_ day of \_\_\_\_\_, 19 \_\_\_\_\_.

I reside in \_\_\_\_\_ County, State of \_\_\_\_\_, and my commission expires: \_\_\_\_\_

\_\_\_\_\_  
Notary Public  
\_\_\_\_\_  
Printed  
Ronald M. Jourdan

This instrument was prepared by C. E. Oswald, Jr. with insertions by: Ronald M. Jourdan.  
W.O. - 6121202                      DWG. -61129-3  
Mailing address of Grantee:      SIGECO; P.O. Box 569; Evansville, IN 47741



PERRY TOWNSHIP  
Southern Indiana Gas & Electric Co.  
Evansville Indiana  
EST. NO. 6121252 DWG. NO. 61129-3

EXHIBIT "A"  
EASEMENT FOR RIGHT-OF-WAY

By J. MCKENZIE	Date 8-22-96
Don J. STELL	Date 8-29-96
CIA	Doc
App	Doc
Chk	Doc
App	Doc

REV. TO	DATE	DESCRIPTION
ADD	10/1/96	ADD SECTION 29 TO THE PROPERTY SERV. PLAN.

DATE	BY	DESCRIPTION
10/1/96	JAC	ADD SECTION 29 TO THE PROPERTY SERV. PLAN.

Project No. 9437  
University of Southern Indiana  
University Center Expansion

**SUMMARY OF CHANGE ORDERS**

**I. GENERAL CONTRACTOR: Deig Brothers Lumber and Construction Co., Inc.**

<b>NO.</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
G6	Item No. 1 Provide 2nd level reception desk	\$ 8,700.00
	Item No. 2 Provide bracing for piping	5,006.00
	Item No. 3 Provide deck pans at Great Hall floor boxes	5,394.00
	Item No. 4 Removal of concrete fill in elevator pit	2,350.77
	Item No. 5 Rework existing paving at entrance	3,251.20
G7	Item No. 1 Add landscaping previously deleted	\$ 10,238.00
		<u>\$ 34,939.97</u>

**II. ELECTRICAL CONTRACTOR: Premier Electric, Inc.**

<b>NO.</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
E3	Item No. 1 Lighting and electrical for first floor restrooms	\$ 4,000.00
E4	Item No. 1 Provide rough-in for security system	4,300.00
E5	Item No. 1 Additional lighting cost for first floor restrooms	1,052.00
	Item No. 2 Install "P" fixtures in Great Hall	9,224.00
	Item No. 3 Extend existing ground grid	3,531.00
	Item No. 4 Add two receptacles for carpet cleaner battery chargers	778.00
	Item No. 5 Provide new receptacle at wall of Room 104	2,125.00
	Item No. 6 Relocate Fire Alarm/Audio Visual unit	778.00
	Item No. 7 Add second floor restrooms	11,816.00
	Item No. 8 Add power box in Great Hall	3,577.00
E6	Item No. 1 Provide electrical work associated with Elevator No. 2	9,959.00
E7	Item No. 1 Provide power for relocated overhead doors	890.00
		<u>\$52,030.00</u>

**III. MECHANICAL CONTRACTOR: Arc Mechanical, Inc.**

<b>NO.</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
M5	Item No. 1 Add sprinklers in 2nd floor restrooms	\$ 414.00
	Item No. 2 Add HVAC work for 2nd floor restrooms and change duct in Room 232	4,005.00
	Item No. 3 Provide sump drains for carpet cleaners	2,987.00
	Item No. 4 Change sprinkler piping to recessed type at loading dock	7,416.00
	Item No. 5 Add plumbing for 2nd floor restrooms	17,715.00
		<u>\$32,537.00</u>

**IV. TEST AND BALANCE CONTRACTOR: Flo-Tech**

<b>NO.</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
TB1	Provide balance work for 2nd floor restrooms	\$ 270.00
		<u>\$ 270.00</u>

The contract sum is increased by these change orders in the amount of \$119,776.97.